

## **Assistant Trial Chair Job Description**

The Assistant Trial Chair is required to be a member in good standing. The duties for this position include, but are not limited to the following:

- Supports the Trial Chair with duties listed in the Trial Chair job description
- Fills in if the Trial Chair has an emergency or illness.
- Assists as liaison to judge and venue as needed.
- Coordinates vendors including vendor donations to raffle baskets.
- Responsible to purchase items for raffle baskets and be responsible for assembling and displaying baskets.
- Coordinate food vendors or food being supplied for lunches.
- Accessible and available throughout the trial.
- Assist with either set up or tear down

Compensation: one dog's runs, lodging or mileage to/from site, meal if Trial Chair is unable to take the judge out to eat.

The Board reserves the right to revisit the responsibilities and compensation for this position from time to time.

Proposed by BOD: 2-20-21 Proposed Effective 6-01-21 Updated 8-23-21